



15 Day Street, East Stroudsburg, PA 18301

Call 570-426-1512 Fax 570-426-1839 Visit [www.srosrc.org](http://www.srosrc.org)

## 2018 Employment Opportunities – Part-time Seasonal Positions

*Enjoy working in the outdoors this summer!*

**StroudKids Camp** – Work hours vary Monday – Friday, June - August. *\*Additional hours may be available to assist with programs/special events, depending on the program needs of the Commission*

### Site Directors (ages 21+)

Assists the Camp Director with the planning, organizing, and scheduling of camp activities, special events, guest speakers, supplies, and materials; oversees the daily operation of camp at their assigned site and supervises their staff, campers, and outside service staff; maintains a clean and safe camp site

- Minimum 3 years of experience working with children
- Minimum 3 years of experience supervising staff

### Assistant Site Directors (ages 21+)

Assists the Site Director with daily operations of their assigned camp site, supervision of their staff, campers, and outside service agencies; oversees the Leaders in Training (LIT) program, plans daily activities, tasks, and special events for LIT campers. Coordinates LIT guest speakers, trainings, off-site community service opportunities

- Minimum 2 years of experience working with children

### Counselors (ages 18+)

Assists with the planning and implementation of daily activities, games, etc. with campers in their assigned group; responsible for the care and supervision of all campers

**Before and After Camp Counselors** are needed for times before and after regular camp hours; responsible for the care and supervision of campers, opening and closing procedures in the facility

### Assistant Counselor (ages 16+)

Assists the counselors at their camp site with the preparation and set-up of daily activities; participates in daily activities with campers as assigned

### Clearances & Certifications:

- American Red Cross Adult/Child CPR/AED and First Aid Certifications (training may be available)
- PA Criminal record check – PA Access to Criminal History - <https://epatch.state.pa.us/Home.jsp>
- PA Child Abuse History Check - <https://www.compass.state.pa.us/cwis/public/home>
- FBI Fingerprint (Dept. of Human Services) - [www.identogo.com](http://www.identogo.com) to register for an appointment. Service Name: **Employee >=14 Years Contact w/Children**; Service Code: **1KG756**

<http://www.dhs.pa.gov/publications/findaform/childabusehistoryclearanceforms/index.htm>

\*Returning employees need to affirm that nothing has changed since obtaining the clearances

### Application Procedures:

Download application at [www.srosrc.org/employment](http://www.srosrc.org/employment). Submit the completed application with certifications and clearances to the SROSRC office - Day Street Community Center, 15 Day Street, East Stroudsburg, PA 18301