



15 Day Street, East Stroudsburg, PA 18301

Call 570-426-1512 Fax 570-426-1839 Visit www.srosrc.org

2017 Employment Opportunities – Part-time Seasonal Positions- Summer Aquatics

Aquatics – Dansbury Park Pool and Stroudsburg Borough Pool (outdoor) and/or indoor pool facilities

Pool positions include work at the outdoor pools (Dansbury and Stroudsburg) Sunday - Saturday, including holidays (July 4) and/or the indoor pool facilities Monday-Friday during the day; the season is expected to run for 11 weeks including training; provide friendly customer service and enforce general water safety; perform daily preparation and clean-up tasks as assigned by the supervisor; maintain a clean and friendly facility; complies with facility rules for the safety of our staff, participants, and maintenance of the facility; complies with all Stroud Region Open Space & Recreation Commission (SROSRC) rules, regulations, and procedures.

****Staff is required to work at both outdoor pool sites, as requested by the Pool Manager; opportunities also exist to work at our indoor pool facilities***

Lifeguard (ages 16+)

Responsible for the safety and supervision of pool participants; serve as a first responder in an emergency situation; perform water rescue as needed; monitor and enforce the rules of the pool; assist WSI instructors with swim lessons; work with other lifeguards as directed by the Pool Manager on the duration of and rotation of guards on deck; conduct daily clean-up tasks and other tasks as assigned; maintain a clean facility (pool, deck, restrooms, etc.); conduct daily opening, closing, and clean-up tasks as assigned by the Pool Manager

- Must have American Red Cross Lifeguard Certification (not Shallow Water)
- Must have American Red Cross Adult/Child CPR/AED and First Aid Certification
- Reports to and follows direction from the Pool Manager and Assistant Pool Manager(s)

Water Safety Instructor (WSI) (ages 16+)

Responsible for the instruction of group swim lessons per American Red Cross Learn to Swim program guidelines; complete skills checklists per participant to determine if pass or fail the level; coordinate with other WSI instructors and provide direction to lifeguards as aides for swim lessons; coordinate with the Pool Manager and Recreation Coordinator on the swim lesson schedule

- Must have American Red Cross Water Safety Instructor Certification
- Must have American Red Cross Adult/Child CPR/AED and First Aid Certification
- Reports to and follows direction from the Pool Manager and Assistant Pool Manager(s)

Tower Aide/Maintenance Helper (Dansbury Pool site)

Responsible to oversee the use of the large slide at Dansbury Park Pool; follow slide protocols for the proper use and capacity of the slide; assist with the enforcement of all pool rules/safety procedures; provide friendly customer service and notify pool manager if an issue arises; removes garbage and recycling from the pool area, cleans the bathhouse restrooms, and conducts general daily maintenance/clean-up tasks as assigned by the pool manager/assistant pool manager

- Must have American Red Cross Adult/Child CPR/AED and First Aid Certification
- Reports to and follows direction from the Pool Manager and Assistant Pool Manager(s)

Expectations for all Staff:

- Work hours are assigned by the Pool Manager; must be available Sunday – Saturday, including holidays (July 4); season is expected to run for 11 weeks including training
- Participate in staff orientation and training
- Enforce all rules and be alert on deck at all times
- Remain in good physical condition to perform job duties and serve as a first responder
- Complete tasks as assigned by the Pool Manager
- Work well with others and be respectful to participants, coworkers, and supervisors
- Respond to an emergency situation and perform emergency procedures
- Be able to lift at least 25 pounds or more and be on your feet for many hours
- Maintain a clean and friendly pool facility
- Be punctual and committed to work all 11 weeks

Qualifications: specific qualifications relate to each position, refer to the job description for more information. All certifications and clearances are required to be secured by the employee (at their own expense) prior to start date, and maintain valid through duration of seasonal employment with SROSRC.

Certifications must be obtained every 60 months (www.KeepKidsSafe.pa.gov). Returning employees that have current clearances need to affirm that nothing has changed since obtaining the clearances

- PA Child Abuse Clearance visit www.compass.state.pa.us/cwis
- PA Criminal Record Check for Employment visit <https://epatch.state.pa.us/>
- FBI Fingerprint Check visit <https://www.pa.cogentid.com/index.htm> (Dept. of Human Services)
- Mandated reporter course certificate (training will be available)

Application Procedures:

1. Visit www.srosrc.org to download application (Employment page)
2. Submit completed application, resume, and copies of all certifications and clearances
3. Mail to or drop off to the SROSRC office, located in the Day Street Community Center, 15 Day Street, East Stroudsburg, PA 18301