



## **Regional Parks, Trails & Facilities Rules and Regulations**

### **Hours of Operation**

Normal hours of operation for all Stroud Regional Parks ("Regional Parks") are dawn to dusk. Park hours may be adjusted for special events as approved by the Stroud Region Open Space and Recreation Commission ("SROSRC"). Certain facilities, such as swimming pools, may have different hours of operation.

### **Regional Residency**

Residents are those who live within East Stroudsburg Borough, Stroudsburg Borough, and Stroud Township. Proof of residency is required, such as a valid driver's license as proof of residency.

### **Reservations**

Pavilions, athletic fields and courts and swimming pools in the Regional Park system are available for rent by residents, non-residents, non-profit organizations, and businesses for sporting events and social gatherings. All organized groups must complete a Regional Park & Facility Agreement in person at the Day Street Community Center in East Stroudsburg.

Reservation requests are not officially approved or confirmed until the applicant pays the appropriate fees in full and if applicable, submits a Certificate of Liability Insurance. Applicants should plan accordingly.

Applicants must be at least 21 years of age, must be in attendance at the event, and assume responsibility for the group's knowledge of and adherence to all Regional Rules and Regulations.

Facilities may be requested for use during regular hours of operation (dawn to dusk). SROSRC reserves the right to adjust times and will notify the applicant if a change is necessary prior to confirmation of request. Use is permitted only during hours approved by SROSRC. Applicants in violation of the agreement or these Rules and Regulations may be subject to the loss of their security deposit.

### **Special Events**

Any organization requesting to host a special event in a regional park or facility needs to submit a Special Event Reservation Agreement at the Day Street Community Center. All information on the event needs to be submitted with the Agreement detailing schedule of events, facility use, estimated number of people, and other necessary information. Each request will be evaluated and additional information may be requested.

### **Items Prohibited**

The following items are prohibited: admission or cover charges for reserved facilities; generators; food sales; carnival rides; bounce houses or inflatables; tents; or commercial sale of any item(s) unless approved by SROSRC in connection with a special event reservation agreement

### **Certificate of Insurance**

Organizations applying for use on all athletic fields, courts, and pavilions are required to provide proof of insurance and provide the Commission with a Certificate of Insurance evidencing general liability insurance coverage in the minimum amount of \$500,000. The Certificate must also name SROSRC and the municipal owner of the facility as an Additional Insured. This needs to be submitted at the time of reservation.

### **Security Deposit**

A security deposit may be required for use at a regional park or facility. Costs attributed to damages to parks and insufficient cleanup will be subtracted from the security deposit. If additional costs are incurred above the collected security deposit, the user will be billed. SROSRC reserves the right to charge an adjusted security deposit for special rental requests. Security deposits will be returned within 30 days of the event when the rented park or facility is left in good condition.

### **User Responsibilities**

The user and their guests must follow all parks, trails and facility rules and regulations. The user shall inform its guests of these regulations and shall be responsible for any damage to park or facility by members of their group. Any and all decorations and tape shall be removed. Banners and signs may not be affixed to park property without permission from SROSRC, and, if required, a permit from municipal zoning officer. User shall clean off all tables, grills, and collect trash on and around pavilion. Trash bags must be tied and placed in park trash receptacles with lids firmly closed. Any trash that does not fit in the proper receptacles must be removed by the user to prevent wildlife from accessing it. The user must make sure that all vehicles are in the designated parking areas.

### **Refunds**

Refunds will not be issued due to inclement weather and no rain dates are permitted. User is responsible for making proper arrangements in case of inclement weather. Refunds of reservation fees will only be issued if requested in writing two weeks prior to the reserved date; security deposits will be returned. Refunds will be processed within 30 days of written request.



## Stroud Region Open Space & Recreation Commission

15 Day Street • East Stroudsburg, PA 18301  
570-426-1512 • [www.srosrc.org](http://www.srosrc.org)

### Regulations

**Advertising** is not permitted. No distribution of handbills, fliers, or circulars; No posting of any bills, notices, or advertising.

**Alcohol/Illegal Drugs** are not permitted in any Regional Park. (This includes no consumption, selling, distributing, possessing illegal substances/alcohol)

**Animals** are not to be brought on Regional Park property, including playgrounds and athletic fields. In certain parks, where permitted, dogs must be on a 6 foot leash at all times and must be within the control of the person bringing it on park property. Owner is responsible to cleanup and remove any animal waste.

**Bicycles** are only permitted in designated areas.

**Camping or Lodging** is not allowed in any Regional Park.

**Commercial Activities** - A person may not sell, or offer for sale, any merchandise or item in any Regional Park or at any special event without having first obtained permission from SROSRC. A person may not practice, conduct or solicit for any trade, occupation, business or profession

**Containers** are subject to inspection by Park Patrol, Municipal, or SROSRC staff

**Disorderly Conduct** is not allowed and the visitor may be asked to leave the premises. Examples include: riotous, boisterous, threatening, indecent conduct, abusive, threatening, or obscene language

**Firearms or Weapons** may not be discharged on park property.

**Fires** are not allowed in any regional park except in designated grills.

**Fireworks** may not be set off in regional parks

**Fishing** is permitted in designated areas. Valid state fishing licenses are required

**Grilling** is permitted in park grills only. No portable grills or tables are permitted

**Litter** A person may not throw or leave litter anywhere except in the trash receptacles provided. Outside garbage may not be disposed of in any park

**Mischief, Damage, etc.** A person may not destroy, deface, injure, or remove any park facility, structure, natural landscape, animal... etc. in the park or facility. Graffiti or writing upon any building, fence, bench, sign or other structures is prohibited. Have respect for the natural land, wildlife, and park infrastructure

**Noise** from any sound device shall not disturb other users of the park or those occupying surrounding buildings and properties. Sound systems are not allowed unless approved by SROSRC staff

**Smoking** is not allowed within Regional Parks, trails or facilities

**Structures, treehouses,** etc. cannot be constructed or placed on regional park property

**Vehicles** may not be operated in excess of 10 miles per hour; parking is allowed in designated parking areas. Be cautious of pedestrians in parking lots and be aware of your surroundings. Vehicle repairs or washing is not allowed in regional parks. Vehicles may not be left in the park when the park is closed

**Waterways.** A person may not contaminate any waterway in or adjacent to Regional Park property

**Wildlife** cannot be hunted, trapped, captured, released, injured, or interfered with in any way

### Revoke or Refusal

SROSRC reserves the right to revoke use privileges, remove participants, keep security deposits, and/or refuse current and future requests for any of the following:

- Not adhering to Regional Parks, Trails, & Facilities Rules and Regulations
- Returned checks or non-payment for fees and/or security deposits
- Disorderly conduct
- Park, pavilion, or facility damage