



15 Day Street, East Stroudsburg, PA 18301

Call 570-426-1512 Fax 570-426-1839 Visit www.srosrc.org

2018 Employment Opportunities – Part-time Seasonal Manager Positions

Enjoy working in the outdoors this summer!

All Managers - work hours vary Monday – Sunday for daily operations, pre-season preparation, hiring, mornings and/or evenings, and holidays (Memorial Day, July 4, and/or Labor Day).

POOL MANAGERS

Positions available at: **Dansbury Pool** and **Stroudsburg Borough Pool**

Responsible for the management of the municipal pool and will plan, organize, and direct daily pool operations and activities. Hires, supervises and schedules pool staff. Maintains a clean, safe facility. Works with Borough maintenance staff on pool operations, maintenance, and emergency protocols.

- Minimum 3 years of experience managing a public pool; related experience may be considered
- ARC Lifeguard Certification or Water Safety Instructor Certification is preferred, but not required

ASSISTANT POOL MANAGERS

Positions available at: **Dansbury Pool** and **Stroudsburg Borough Pool**

Assists the pool manager with the planning, organizing, and scheduling of daily operations, activities, and inventory of supplies. Oversees the daily operation of the pool and supervision of staff in the absence of the pool manager. Participates in the daily opening and closing work tasks.

- Minimum 3 years of experience lifeguarding and/or experience working in a pool facility
- American Red Cross Lifeguard Certification

CONCESSION MANAGER

Responsible for the management of the Dansbury Park and Stroudsburg Borough Pool Concession stands and will plan, organize, and direct daily operations. Hires, schedules, and supervises staff. Maintains a clean and safe facility. Coordinates product purchases and maintains inventory.

- ServSafe Certification
- Minimum 3 years of experience managing a concession stand, food service, or restaurant facility

PARK PATROL SUPERVISOR

Responsible for the management of the park patrol and caretaker services provided in our parks. Hires, schedules, and supervises park patrol (including bike patrol) and caretaker staff. Maintains the safety and cleanliness in our parks and facilities. Works with municipal maintenance staff as needed.

- Minimum 3 years supervising staff
- Previous experience working in security or a related field



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CAMP DIRECTOR

Responsible to plan, organize, and implement the StroudKids Camp programs (including Tots and Leaders in Training). Hires, schedules, and supervises all camp staff. Maintains a clean and safe facility at multiple camp sites. Plans overall themes and main activities with the Site Directors.

- Minimum 3 years supervising a camp program or related experience
- Minimum 3 years working with children of all ages

Clearances Required:

- PA Child Abuse Clearance www.compass.state.pa.us/cwis
- PA Access to Criminal History <https://epatch.state.pa.us/>
- FBI Fingerprint Check visit <https://www.pa.cogentid.com/index.htm> (Dept. of Human Services)
- American Red Cross Adult/Child CPR/AED and First Aid Certifications (training may be available)

*Returning employees need to affirm that nothing has changed since obtaining the clearances

Application Procedures:

Download application at www.srosrc.org/employment (Employment page). Submit the completed application, resume, and cover letter with copies of certifications and clearances to the SROSRC office located in the Day Street Community Center, 15 Day Street, East Stroudsburg, PA 18301